DRAKENSTEIN
MUNISIPALITEIT • MUNICIPALITY • UMASIPALA
Paarl | Wellington | Gouda | Saron | Simondium

Drakenstein Municipality, an employer that is committed to equal employment opportunities, invite people who qualify to apply for the below mentioned vacancy within its Corporate and Planning Services Department.

PERSONNEL VACANCY
EXTERNAL APPLICATIONS WILL BE CONSIDERED

SENIOR BUILDING INSPECTION
REF NO: PL-BC-SBI4
DEPARTMENT: CORPORATE AND PLANNING SERVICES
SECTION: Building Control

SALARY SCALE	**TASK LEVEL 11 – Total cost to company – R602 379.69 – R755 190.30 per annum** **BENEFITS: Housing subsidy, Medical aid, Pension and Group life**

JOB PURPOSE:
Manage, enforce, control and coordinates sequences associated with monitoring compliance with standards, procedures, regulations and specifications in terms of the National Building Regulations and SABS Codes of practice with regards to the submission of plans for approval and construction of building, preparing and presenting investigational reports, processing/ approving and issuing compliance notices to align practices.

SELECTION REQUIREMENTS FOR THE POST:
- National Diploma or equivalent in the Building Environment, Civic, Quantity Surveying or Construction Industry

OTHER REQUIREMENTS/SKILLS:
- Code B drivers' license
- Fluent in at least two of the official languages of the Western Cape
- Computer literacy
- Law enforcement officer/ Peace officer or eligible to be registered
- Sound knowledge of building legislation and techniques
- Knowledge of Green building environment

EXPERIENCE:
- Minimum 5 years relevant experience as Building Inspector/ Built environment

COMPETENCIES

• Building development control • Building inspectorate customer centricity • Legal administration • Negotiation and influencing • Service delivery orientation	• Ethics and professionalism • Organisational awareness • Problem solving • Planning and organising • Information management • Interpersonal relationships

• Resilience • Change readiness • Learning orientation • Direction setting • Coaching and mentoring	• Communication • Accountability and ethical conduct • Impact and influence • Team orientation

GENERAL INFORMATION:

1. A service bonus equivalent to one month's salary, where applicable, will be payable and be supplemented by the normal benefits applicable to the Municipality including housing allowance for homeowners subject to certain conditions.
2. The Municipality is an equal opportunity employer and respects the conditions of the Employment Equity Act. Preference will be given to candidates who comply with the Employment Equity Targets but will not be the only criteria applied.
3. All applications are subject to reference checking and verification of qualification checking, which means that by applying for a position at the Municipality, you give us consent to do the various checking.
4. Applications received after the closing date, or which have been received without the application form and documentation/s mentioned below will not be considered.
5. Canvassing of any councillor and/or member of the Appointment Committee and/or any personnel member of the Municipality will not be allowed and will immediately disqualify applicants.
6. Only short-listed applicants will be contacted for interviews. Applicants can regard their applications as being unsuccessful if no feedback has been received within three (3) months from the closing date.
7. Placement of candidates for work can be done in any area of Drakenstein. This area covers Simondium, Paarl, Wellington, Gouda, Hermon and Saron.
8. Applications within the **Drakenstein municipal area** will be receiving preference.
9. The Municipality respects the conditions of the Protection of Personal Information Act. By submitting your information and application you confirm that the information you have provided to us is true, correct and up to date.
10. Successful candidates will be expected to sign a contract of employment, disclosure of benefits and interest and a performance contract (where applicable) with the employer.
11. Candidates that arrive late for interviews will be disqualified.
12. The Municipality reserves the right not to make an appointment.

Application forms can be obtained from the Human Resources Offices at the Civic Centre, Berg River Boulevard, Paarl, 7622 (Mondays to Fridays from 08:00 until 15:30) or on the Drakenstein Municipal website www.drakenstein.gov.za. Clearly indicate the reference number for the post you are applying for on the pre-scribe application form. Your fully completed application form must be accompanied by your CV and relevant certified supporting documents when handing it in. Certified copies must not be older than three (3) months **No fax copies will be accepted.** ***No CVs will be returned on the applicant's request, therefore please do not send us your original certificates.***

Your application can be submitted via email to: corporatejobs@drakenstein.gov.za, hand delivered or posted to Drakenstein Municipality, Human Resource Offices, PO Box 1, Berg River Boulevard, Paarl, 7622.

Closing date for emailed applications: 04 December 2026 at 23h59
Closing date for hardcopies: 04 December 2026 at 15h30

ACTING CITY MANAGER